



कार्यालय/Office Of The

प्रधान मुख्य आयकर आयुक्त, मुंबई

PRINCIPAL CHIEF COMMISSIONER OF INCOME TAX, MUMBAI

Room No. 133-C, 1st Floor, Aaykar Bhavan, M. K. Marg, Mumbai – 400020

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No.Pr.CCIT/Mum/Personnel/Recrt./Circular/STENO-23/2024-25

Date: 04/06/2024

CIRCULAR

Sub:- Fixing of dates of Document Verification of qualified candidates recommended by the Staff Selection Commission for the post of Stenographer Gr.II in CBDT by SSC through Stenographer Grade C & D, Examination- 2023 and allocated to the Pr. Chief Commissioner of Income Tax, Mumbai region – Reg

The list of candidates who have been recommended for appointment to the post of Stenographer Gr.II in CBDT by SSC through Stenographer Grade C & D, Examination- 2023 and in respect of whom dates for document verification have been fixed is enclosed herewith. The candidates are required to report to the Multi Purpose Hall (Pandal), Ground Floor, Aaykar Bhavan, New Marine Lines, M.K. Road, Mumbai – 400020 on 13/06/2024 at 10:00 am sharp and also bring along with them, the following documents :-

1. 4 sets of Attestation form (11 pages in each set) (ALL SETS IN ORIGINAL with recent photograph) (PHOTO COPY NOT ALLOWED) (form available on www.incometaxmumbai.gov.in).
2. Mark Sheet and Passing Certificate related to educational qualifications from Std.10th to last qualified Degree.
3. Proof of Age (School Leaving Certificate/ Std. 10th Certificate showing the Date of Birth).
4. Certificate of Physical Disability (If applicable).
5. Service Leaving Certificate/ Discharge book of Ex-Servicemen(if applicable).

6. If belonging to SC/ST/OBC category, valid caste certificate issued in the **Central Government format** by the competent authority in this regard (two copies).
7. Evidence in support of claim of age relaxation, if any.
8. Medical Fitness Certificate issued by a Civil Surgeon/Chief Medical Officer or Medical Superintendent of any Government hospital. The Medical Fitness certificate is to be submitted only in the prescribed format (3 pages in original) that is available on www.incometaxmumbai.gov.in.
9. Intimation in writing regarding the central or state/local government appointments/examinations that you have applied for and whose process is ongoing, if any.

Instructions :-

- All the above mentioned documents at Sr. No. 2 to 8 should be brought in original along with a self attested photo copy of each.
- If the candidate is a Central/State Government employee, she/he may produce this letter to her/his controlling authority to enable them to provide her/his medical examination report along with police verification report, vigilance clearance, No objection certificate and character certificate (original / attested copy) obtained at the time of her/his appointment, and carry all these documents to be sent to this office through proper channel at the time of Document Verification.
- Candidate's Details Form completely filled along with required enclosures (form available on www.incometaxmumbai.gov.in).
- 5 recent photographs.
- You are instructed to bring **complete address of the respective district police headquarters** where you have resided for more than one year in last five years (with pin code) and also the complete address of the respective office of the concerned authority from where your caste certificate has been issued (if applicable).

As mentioned above a copy of the Attestation Form (along with instructions to fill the same), Medical Statement and Declaration Form and Candidate's Detail Form available on the website www.incometaxmumbai.gov.in. Candidates are requested to download the forms, fill them up in their own handwriting as per instructions, and carry the same with them for document verification.

Candidates are advised to make sure all the above mentioned documents are fetched in their DigiLocker Account.

Candidates should note that no travelling, boarding, lodging or other allowance shall be paid to them for verification of above-mentioned documents.

Encl: As above



(मुदित श्रीवास्तव, भा.रा.से.)

(MUDIT SRIVASTAVA, I.R.S.)

अपर आयकर आयुक्त (मुख्या.) कार्मिक, मुंबई

Addl. Commissioner of Income Tax (HQ) Personnel, Mumbai

For Pr. Chief Commissioner of Income-tax, Mumbai

List of Candidates Qualified for the post of Stenographer Gr.II in CBDT by SSC through Stenographer Grade C & D, Examination- 2023

Sr. No.	Candidate's Name	Roll No.	RANK	Date of DV
1	NEVASE TANUJA VIJAY	7208002897	SL\00263	13-06-2024
2	SHUBHAM ASHOK GONDANE	7201000746	SL\00336	13-06-2024
3	RASHMI VARDHAN GUPTA	3206006713	SL\00716	13-06-2024
4	SHUBHAM KUMAR	2201045128	SL\00878	13-06-2024
5	JAIGOVIND VISHWAKARMA	6001003375	SL\00899	13-06-2024
6	SMT PRIYA VISHWAKARMA	3003001832	SL\00904	13-06-2024
7	MOHAMMAD AZAM	2201053962	SL\00906	13-06-2024
8	GAURAV KUMAR	2201047910	SL\00907	13-06-2024
9	SAURAV RAJ	2201056557	SL\00909	13-06-2024
10	PRAMOD KUMAR	3207000207	SL\00915	13-06-2024
11	AHIRE OM SANJAY	7204002637	SL\01045	13-06-2024
12	GURLEEN KAUR	2201003432	SL\01060	13-06-2024
13	VAISHALI	2201032944	SL\01067	13-06-2024
14	BHANU PRATAP SINGH	2201038995	SL\01068	13-06-2024
15	NISHANT MEENA	2409000845	SL\01180	13-06-2024
16	KARAN MEENA	2405011943	SL\01181	13-06-2024
17	LOKESH KUMAR KANWAT	2405009603	SL\01186	13-06-2024
18	RAMDEEN MEENA	2405007472	SL\01188	13-06-2024
19	PARUL SHARMA	3009007237	SL\01210	13-06-2024