



कार्यालय/Office Of The
प्रधान मुख्य आयकर आयुक्त, मुंबई
PRINCIPAL CHIEF COMMISSIONER OF INCOME TAX, MUMBAI
Room No. 133-C, 1st Floor, Aaykar Bhavan, M. K. Marg, Mumbai – 400020
दूरभाष/Tel: (Off.) 022-22016691/22077187
ईमेल/Email: mumbai.recruitment@incometax.gov.in

No.Pr.CCIT/Mum/Personnel/Recrt./Circular/Compassionate Recrt/Steno/2024-25 Date: 20/08/2024

CIRCULAR

Sub:- Fixing of dates of Document Verification of candidates selected on the basis of Compassionate Appointment for the post of Stenographer Grade-II, on the basis of Compassionate Appointment (R.Y. 2018 - 2023) to the office of the Pr. Chief Commissioner of Income Tax, Mumbai region – Reg

The list of candidates who have been recommended for appointment to post of Stenographer Grade-II on the basis of Compassionate Appointment (R.Y. 2018 - 2023) and in respect of whom dates for document verification have been fixed is enclosed herewith. The candidates are required to report to the Room no. 133-C, First Floor, Aayakar Bhavan, New Marine Lines, M.K. Road, Mumbai – 400020 on their respective dates at 10:30 am sharp and also bring along with them, the following documents :-

1. 4 sets of Attestation form (11 pages in each set) (ALL SETS IN ORIGINAL with recent photograph) (PHOTO COPY NOT ALLOWED) (form available on www.incometaxmumbai.gov.in).
2. Affidavit of NOC from family members including legal heirs of the deceased and married sister (Proforma enclosed).
3. Mark Sheet and Passing Certificate related to educational qualifications from Std.10th to last qualified Degree.
4. Proof of Age (School Leaving Certificate/ Std.10th Certificate showing the Date of Birth).

5. Certificate of Physical Disability (If applicable).
6. If belonging to SC/ST/OBC/EWS category, valid certificate issued in the **Central Government format** by the competent authority in this regard (two copies).
7. Medical Fitness Certificate issued by a Civil Surgeon/Chief Medical Officer or Medical Superintendent of any Government hospital. The Medical Fitness certificate is to be submitted only in the prescribed format (3 pages in original) that is available on www.incometaxmumbai.gov.in.

Instructions :-

- All the above mentioned documents at Sr. No. 2 to 7 should be brought in original along with a self attested photo copy of each.
- Candidate's Details Form completely filled along with required enclosures (form available on www.incometaxmumbai.gov.in).
- 5 recent photographs.
- You are instructed to bring **complete address of the respective district police headquarters** where you have resided for more than one year in last five years (with pin code) and also the complete address of the respective office of the concerned authority from where your caste certificate has been issued (if applicable).

As mentioned above a copy of the Attestation Form (along with instructions to fill the same), Medical Statement and Declaration Form and Candidate's Detail Form available on the website www.incometaxmumbai.gov.in. Candidates are requested to download the forms, fill them up in their own handwriting as per instructions, and carry the same with them for document verification.

Candidates are advised to make sure all the above mentioned documents are fetched in their DigiLocker Account.

Candidates should note that no travelling, boarding, lodging or other allowance shall be paid to them for verification of above-mentioned documents.

Encl: As above



(मुदित श्रीवास्तव, भा.रा.से.)
(MUDIT SRIVASTAVA, I.R.S.)

अपर आयकर आयुक्त (मुख्या.) कार्मिक, मुंबई
Addl. Commissioner of Income Tax (HQ) Personnel, Mumbai
For Pr. Chief Commissioner of Income-tax, Mumbai

Copy to: 1. ITO (HQ) System, with the request to publish the said notice on the departmental website: www.incometaxmumbai.gov.in.
2. The candidates concerned.



(डॉ. आशिष अ. काटे, भा.रा.से.)
(Dr. ASHISH A. KATE, I.R.S.)

आयकर उपायुक्त कार्मिक (मुख्या.), मुंबई
Dy. Commissioner of Income Tax (HQ) Personnel, Mumbai
For Pr. Chief Commissioner of Income-tax, Mumbai

List of Candidates selected for the post of Stenographer, Grade-II on the basis of Compassionate Appointment (R.Y. 2018-2023)

Sr. No.	Name of the Candidate	Name of the deceased Govt. Official in respect of whom Compassionate Appt has been made and her/his designation	Post Selected for	Date of DV
1	Mr. Habib Ur Rehman Shaikh	S/o - Late Mr. Anjum Ahmed Shaikh, (AO)	Stenographer Grade-II	23-08-2024
2	Mrs. Silpi Kumari	W/o - Late Shri Vikash Kumar, (Inspector)	Stenographer Grade-II	23-08-2024
3	Ms. Yakshitha S. Moolya	D/o - Late Shri Seetharam Babu Moolya, (Canteen Clerk)	Stenographer Grade-II	23-08-2024
4	Shri Charan Chandrashekhar Anchan	S/o - Late Shri Chandrashekhar Anchan, (Canteen Attendent)	Stenographer Grade-II	23-08-2024
5	Ms. Priya Kumari	W/o - Late Shri Pratap Narayan Sharma, (Addl. CIT)	Stenographer Grade-II	23-08-2024
6	Ms. Kashish Desai	W/o - Late Shri Ashish Dilip Desai, (MTS)	Stenographer Grade-II	23-08-2024