

कार्यालय
प्रधान मुख्य आयकर आयुक्त
तीसरी मंजिल, आयकर भवन,
महर्षि कर्वे मार्ग, मुंबई - 400 020



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Pr. Chief Commissioner of Income tax
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F.No.Pr.CCIT/Mum/Hq/Pers/ITO/Eligibility List/P.S./2024-25/1

Dated: 23/12/2024

CIRCULAR

Sub: Circulation of list of officials eligible for promotion to the post of Private Secretary for the Vacancy Year 2025 - Reg.

A list of officials eligible for promotion to the post of Private Secretary [Group B Gazetted] Pay Level-7 (44900-142400) [Pre-revised PB-2 Rs.9300-34800 & GP-4600] for the Vacancy Year 2025, is annexed hereto.

2. The list has been prepared keeping in view the eligibility criteria for promotion to the post of Private Secretary, as prescribed in the Income Tax Department Recruitment Rules under GSR No.134 dated 26.09.2024 and published in the Official Gazette on 14.10.2024. The relevant portion of the new RR which stipulates the eligibility criteria for promotion to the post of Private Secretary is reproduced as under: -

"...Promotion

Stenographers Grade - I in level-6 in the pay matrix (Rs. 35,400-1,12,400) with five years of regular service in the grade after appointment thereto and having successfully completed two to four weeks training as specified by the Central Board of Direct Taxes, Department of Revenue.

Note 1: Promotion to the grade of Private Secretary will be made region wise.

Note 2: The eligibility service shall continue to be three years for persons holding the feeder posts i.e., Stenographer Grade-I Level-6 on regular basis on the date of notification of these rules.

Note 3: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service

or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service..."

2.2 In view of the above, the eligibility list has been prepared among officials holding the post of Stenographers Grade – I (Level-6 of 7th CPC) as on 14.10.2024 and who have completed 3 years of regular service in the grade of Stenographers Grade – I and also have completed 2-4 weeks of training as prescribed by the Recruitment Rules as on 01.01.2025.

3. In view of DoP&T OM. No. 22011/4/2013-Estt(D) dated 08.05.2017 read with CBDT instructions bearing F. No. HRD/CM/102/10/2017-18/3038 dated 05.09.2017, the crucial date for determining the eligibility for promotion for the vacancy period 2025 is 01.01.2025.

4. In view of DOPT & A.R. OM No. 36011/16/80-Estt.(SCT) dated 27.02.81, the promotion of the officials belonging to SC/ST category against vacancy reserved for SC/ST category are subject to verification of the caste status. Accordingly, all SC/ST officials featuring in enclosed eligibility list are directed to submit certified copy of Caste Certificate in the O/o Addl. CIT (HQ) Admin., Mumbai for verification.

5. Objections with regard to the eligibility list annexed hereto, if any should reach this office latest by return of Post.

6. This is an eligibility list and not a seniority list and is subject to directions from higher authorities/ CBDT/ DOPT/ Tribunal/ court of law which may have a bearing on the promotion/seniority being affected by this Eligibility list.

Sd/-

(अमित संजय गुरव, भा.रा.से.)

(AMIT SANJAY GURAV, I.R.S.)

अपर आयकर आयुक्त (मुख्या.) कार्मिक, मुंबई

Addl. Commissioner of Income Tax (HQ) Personnel, Mumbai

For Pr. Chief Commissioner of Income Tax, Mumbai

Encl : Eligibility List for promotion to the post of Private Secretary (V.Y. 2025)

To,

All the Heads of Offices,

Income-Tax Department & SAFEMA/Settlement Commission, Mumbai,
with a request to circulate this amongst all the staff members working under them.

Copy forwarded for information and necessary action to:

1. All CCsIT/DGIT(Inv.), Mumbai
2. All Pr.CsIT & Central Charges/DsIT, Mumbai
3. The Addl. CIT (HQ) Admin. Mumbai.
4. The Addl. CIT (HQ) (Vig.), Mumbai
5. All Addl./Jt. CsIT concerned
6. The D.D.Os. concerned.
7. The I.T.O. (HQ) concerned
8. The officials concerned



(विशाल साकोरे, भा.रा.से.)

(VISHAL SAKORE, I.R.S.)

आयकर उपायुक्त (मुख्या.) कार्मिक, मुंबई

Dy. Commissioner of Income Tax (HQ) Personnel, Mumbai
For Pr. Chief Commissioner of Income Tax, Mumbai

Eligibility List for Promotion to the Post of Private Secretary for the V.Y. 2025

Sr. No.	Employee's Name	Employee Id	D.O.B	Category	Persons with benchmark disability (PH/OH/HH/VH)	Date of Appt. in Present Grade
1	2	3	4	5	6	7
1	Mr. Rahul (S/o. Gautam Saran Sharma)	165497	15-05-87	OBC		28-04-17
2	Mr. Avinash Pal (S/o. Chhedi Lal)	165957	29-07-84	OBC		28-04-17
3	Mr. Ankit Raj (S/o. Rajendra Prasad Chourasiya)	165689	15-12-92	OBC		28-04-17
4	Ms. Sanno Devi (D/o. Bhagvan Deen)	165138	15-06-88	OBC		28-04-17
5	Mr. Satyapal Singh (S/o. Dalchand Singh)	165779	01-01-84	SC		28-04-17
6	Mr. Mohan Kumar (S/o. Ram Sharan Prasad)	165503	03-02-87	OBC		28-04-17
7	Mr. Jaipal Bhambhu (S/o. Hanuman Ram Bhambhu)	165564	10-06-90	OBC		28-04-17
8	Ms. Taruna (D/o. Parminder Singh)	165135	02-11-85	SC		28-04-17
9	Mr. Rahul Omprakash) (S/o.	165697	15-01-80	SC		28-04-17
10	Mr. Uday Kumar Chanchal (S/o. Yogendra Prasad Saw)	165567	05-04-84	OBC		28-04-17
11	Mr. Sushil Kumar (S/o. Tejpal Singh)	165291	03-05-86	OBC		28-04-17

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1	2	3	4	5	6	7
12	Mr. Sheoraj Singh (S/o. Ramcharan Singh)	165076	12-08-89	OBC		28-04-17
13	Mr. Ashish Verma (S/o. Sumer Chandra)	165371	20-08-84	OBC		28-04-17
14	Mr. Pramod Vishwakarma (S/o. Ramchandra Vishwakarma)	165111	20-05-85	OBC		28-04-17
15	Mr. Shiv Kumar (S/o. Shiv Prasad)	169414	05-02-85	OBC		28-04-17
16	Mr. Maneesh Kumar (S/o. Daulat Ram)	164996	01-02-93	OBC		28-04-17
17	Mr. Subodh Kumar (S/o. Kamta Prasad)	165141	05-01-83	OBC		28-04-17
18	Mr. Gouri Shankar Nama(S/o. Ram Dev Nama)	165078	03-08-85	OBC		28-04-17
19	Mr. Dharmendra Singh (S/o. Rakesh Kumar)	165177	03-05-92	OBC		28-04-17
20	Mr. Krishn Gopal (S/o. Om Prakash Singh)	165368	01-01-85	SC		28-04-17
21	Mr. Sandeep Chauhan (S/o. Satish Chauhan)	165172	15-02-90	OBC		28-04-17
22	Mr. Raushan Kumar (S/o. Sudarshan Chauhan)	165476	05-04-90	OBC		28-04-17

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1	2	3	4	5	6	7
23	Mr. Ravi Kumar (S/o. Rajinder Prasad)	168208	04-12-92	SC		28-04-17
24	Mr. Chander Bhan (S/o. Sawrupa Ram)	165563	10-01-93	OBC		28-04-17
25	Mr. Praveen Kumar Malvee (S/o. Mangal Singh Malvee)	165417	01-07-87	OBC		28-04-17
26	Parbati Maharana (D/o. Madan Mohan Maharana)	165585	12-06-88	OBC		28-04-17
27	Mr. Ashish Prajapati (S/o. Bennee Prasad Prajapati)	165175	12-10-91	OBC		28-04-17
28	Mr. Rajeev Ranjan (S/o. Ram Briksh Choudhary)	165070	14-01-82	OBC		28-04-17
29	Mr. Mohd Usman (S/o. Sultan Ahmad)	165073	20-07-87	OBC		28-04-17
30	Mr. Md. Arshad Aman (S/o. Md. Zamiruddin)	165830	15-01-86	OBC		28-04-17
31	Mr. Rewati Raman Singh (S/o. Hari Ram Singh)	165298	10-06-88	OBC		28-04-17
32	Mr. Ranpal Singh (S/o. Vijay Singh)	165716	12-07-88	OBC		28-04-17
33	Mr. Mittarpal Singh (S/o. Mahiram Singh)	165074	01-01-90	OBC		28-04-17

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1	2	3	4	5	6	7
34	Mr. Neeraj Kumar (S/o. Mitan Singh)	165607	07-12-91	OBC		28-04-17
35	Mr. Aman Kumar (S/o. Rameshwar Mahto)	165108	10-02-89	OBC		28-04-17
36	Mr. Saddam Husain (S/o. Babu Khan)	164997	26-04-92	OBC		28-04-17
37	Mr. Atul Singh (S/o. Suresh Singh)	165413	05-07-87	OBC		28-04-17
38	Mr. Deepak Kumar (S/o. Sohan Singh)	165003	05-01-93	OBC		28-04-17
39	Mr. Nanhe Lal (S/o. Lalta Prasad)	165836	01-06-89	OBC		28-04-17
40	Mr. Vijitha A. V. (D/o Bharathan M. K.)	165311	17-05-87	OBC		28-04-17
41	Mr. Johaib Ahmed (S/o. Iqbal Ahmed)	165499	23-06-88	OBC		28-04-17
42	Mr. Abhay Raj Patel (S/o. Ram Lal Patel)	166421	18-03-82	OBC		28-04-17
43	Mr. Saurabh Yadav (S/o. Balram Singh)	165150	22-10-89	OBC		28-04-17
44	Mr. Shankar Kumar (S/o. Ram Pravesh Tanti)	165438	10-10-88	SC		28-04-17

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1	2	3	4	5	6	7
45	Mr. Updesh Kumar (S/o. Nanhe Datt Sharma)	165002	22-07-89	OBC		28-04-17
46	Mr. Manoj Kumar (S/o. Sompal Singh)	165001	10-02-89	OBC		28-04-17
47	Mr. Adiya Veer Arya (S/o. Harish Chandra Arya)	165943	18-04-92	OBC		28-04-17
48	Mr. Tejpal Singh (S/o. Natthulal Pal)	165075	09-05-92	OBC		28-04-17
49	Mr. Rajendra Kumar (S/o. Chandrapal Singh)	165290	25-10-82	SC		19-04-18
50	Mr. Parveen (S/o. Rajbir)	165137	07-01-90	SC		19-04-18
51	Mr. Surendra Singh (S/o. Bhagvat Singh)	165715	10-08-92	SC		19-04-18
52	Mrs. Neha (W/o Amit Kumar)	166077	15-09-89	SC		19-04-18
53	Ms. Sheetal Yadav (D/o Omkar Singh)	171806	05-04-95	OBC		06-05-21
54	Mr. Sanjeev Kumar (S/o. Suresh Chandra)	171870	09-09-85	SC		06-05-21
55	Ms. Rachita (D/o S. P. Marothia)	171813	12-11-88	SC		06-05-21

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1	2	3	4	5	6	7
56	Mr. Lokesh Meena (S/o. Laxmi Narayan)	171794	09-12-86	ST		06-05-21
57	Mr. Lokesh Kumar Meena (S/o Hanuman Sahay Meena)	176467	01-03-82	ST		06-05-21
58	Mr. Ram Kumar Meena (S/o. Shambhu Lal Meena)	171793	01-07-89	ST		06-05-21
59	Mr. Ramesh Meena (S/o. Arjun Lal Meena)	171792	21-08-92	ST		06-05-21
60	Mr. Punit Kumar Tiwari (S/o Indu Bhushan Tiwari)	173543	31-12-88	Gen		06-05-21

(Signature)
(विशाल साकोरे, भा.रा.से.)
(VISHAL SAKORE, I.R.S.)

आयकर उपायुक्त (मुख्या.) कार्मिक, मुंबई
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