

कार्यालय
प्रधान मुख्य आयकर आयुक्त
तीसरी मंजिल, आयकर भवन,
महर्षि कर्वे मार्ग, मुंबई - 400 020



Office of the
Pr. Chief Commissioner of Income tax
3rd floor, Aayakar Bhavan,
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F.No.Pr.CCIT/Mum/Pers./Prom./Canteen/Eligibility/2025-26/4

Dated:-06/11/2025

C I R C U L A R

Sub: - Circulation of list of officials eligible for promotion to the posts of Clerks, Assistant Halwai-Cum-Cook and Halwai-Cum-Cook in the Income Tax Departmental Canteens, Mumbai for the Vacancy Year 2026 -reg.

A list of officials eligible for promotion to the post of Clerks, Assistant Halwai-Cum-Cook and Halwai-Cum-Cook in the Income Tax Departmental Canteens, Mumbai, for the Vacancy Year 2026 is annexed hereto.

2. The list has been prepared keeping in view the eligibility criteria for promotion to the to the above mentioned post, as prescribed in the Income Tax Department non-statutory Departmental Canteens Recruitment Rules notified on 18/11/2015, under G.S.R. 883(E) by Central Board of Direct Taxes which governs the eligibility criteria for promotion to the posts of Clerks, Assistant Halwai-Cum-Cook and Halwai-Cum-Cook. As per the said Recruitment Rules, the feeder cadres and eligibility criteria for promotion to the above-mentioned posts are as under: -

Sr. No.	Post	Group	Feeder cadres and eligibility criteria for promotion
1.	Halwai-Cum-Cook	'C'	Assistant Halwai-Cum-Cook with at least three (3) years regular service in the Pay Band-1, Rs.5200-20,200+ Grade Pay Rs.1,900/-
3.	Clerk	'C'	Canteen attendant with at least three years regular service in the PB-I, Rs. 5200-20,200 + Grade Pay Rs. 1800/-. A two week training on Organizational Behaviour, Communication Skill and Accounting Practices shall be desirable for the Canteen Attendants for promotion to the post of Clerk from ISTM or any other institute recognised by the Central Government.
4.	Assistant Halwai-Cum-Cook	'C'	Canteen attendant in the Pay Band-1, Rs. 5200-20,200 + Grade Pay Rs. 1800/- with at

			least three years regular service. A Trade Skill Test shall be got conducted by the Departmental Promotion Committee with reference to the cooking including maintenance of hygiene, etc.
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3. In view of DoP&T OM. No. 22011/4/2013-Estt(D) dated 08.05.2017 read with CBDT instructions bearing F.No.HRD/CM/102/10/2017-18/3038 dated 05.09.2017, the crucial date for determining the eligibility for promotion for the vacancy period 2025 is 01.01.2026.

4. In view of DOPT & A.R. OM No. 36011/16/80-Estt.(SCT) dated 27.02.81, the promotion of the officials belonging to SC/ST category against vacancy reserved for SC/ST category are subject to verification of the caste status. Accordingly, all SC/ST officials featuring in enclosed eligibility list are directed to submit certified copy of Caste Certificate in the O/o JCIT [HQ] Personnel., Mumbai for verification.

5. Objections with regard to the eligibility list annexed hereto, if any, should reach this office **latest by 13.11.2025.**

6. This is an eligibility list and not a seniority list and is subject to directions from higher authorities/CBDT/DOPT/Tribunal/court of law which may have a bearing on the promotion/ seniority being affected by this Eligibility list.

Sd/-

(प्रीतमकुमार तुरेराव, भा.रा.से.)

(PREETAMKUMAR TURERAO, I.R.S.)

संयुक्त आयकर आयुक्त (मुख्या.) कार्मिक, मुंबई

Jt. Commissioner of Income Tax (HQ) Personnel, Mumbai

For Pr. Chief Commissioner of Income Tax, Mumbai

To

The Secretary/Manager, Income Tax Departmental Canteens, Mumbai--**with a request to circulate this amongst all the officials working in the canteens under them.**

Copy forwarded for information to:

The General Secretary, All India Central Government Canteen Employees & Workers Associations, Income Tax Mumbai Unit, Room no.42, Aayakar Bhavan, Mumbai.



(सौरव जैन, भा.रा.से.)

(SOURAV JAIN, I.R.S.)

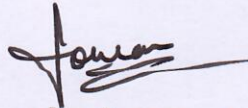
आयकर उपायुक्त (मुख्या.) कार्मिक, मुंबई

Dy. Commissioner of Income Tax (HQ) Personnel, Mumbai

For Pr. Chief Commissioner of Income Tax, Mumbai

Eligibility List for Promotion to the Post of Clerk for V.Y.2026

Sr. No.	Employee Code	Employee's Name	Category	D.O.B	Date of Appt. in Present Grade
1	2	3	4	5	6
1	163238	SHRI PRAMOD DAGDU GAIKWAD	SC	01-06-1969	25-05-2011
2	164752	SHRI BAPPASAHEB MARUTI SARWADE	SC	05-01-1970	03-07-2012
3	179737	SANDEEP MAHADEV JAYBHAY	OBC	05-10-1995	15-03-2017
4	179734	ROSHAN LAXMAN VATERE	OBC	09-04-1992	15-03-2017
5	176756	GANESH DEVRAM KOKANE	ST	03-10-1994	15-03-2017
6	179735	VIJAY EKNATH PACHARNE	SC	05-09-1993	15-03-2017
7	179751	AKASH ASHOK NAIK	SC	23-04-1992	15-03-2017
8	179926	SHEKHAR SANTOSH VISPUTE	OBC	17-09-1994	15-03-2017
9	185090	Ganesh Kisan Tarade	ST	17-07-1991	24-12-2018
10	185095	Prafull Suryakant More	SC	28-09-1992	24-12-2018
11	185092	Ajay Bhagwan Tambe	SC	22-05-1994	24-12-2018
12	185093	Umesh Vasant Gurav	OBC	25-10-1990	24-12-2018
13	185079	Deepak Ramchandra Sutar	OBC	27-10-1989	24-12-2018
14	185198	Yash Kisan Pawar	OBC	10-03-1992	10-01-2019
15	185721	Vishram Sudhakar Vardekar	OBC	07-12-1992	23-01-2019
16	186215	Shubham Shukracharya Sutar	OBC	09-07-1996	01-02-2019



(सौरव जैन, भा.रा.से.)

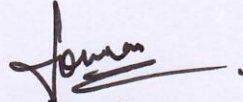
(SOURAV JAIN, I.R.S.)

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Dy. Commissioner of Income Tax (HQ) Personnel, Mumbai
For Pr. Chief Commissioner of Income Tax, Mumbai

Eligibility List For Promotion to the Post of Halwai-Cum-Cook for V.Y.2026

Sr. No.	Employee Code	Employee's Name	Category	D.O.B	Date of Appt. in Present Grade
1	2	3	4	5	6
1	185086	Satish Rajaram Mekal	SC	17-01-1972	17-03-2022



(सौरव जैन, भा.रा.से.)

(SOURAV JAIN, I.R.S.)

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Dy. Commissioner of Income Tax (HQ) Personnel, Mumbai
For Pr. Chief Commissioner of Income Tax, Mumbai

Eligibility List for Promotion to the Post of Assistant Halwai-cum-cook for
V.Y.2026

Sr. No.	Employee Code	Employee's Name	Category	D.O.B	Date of Appt. in Present Grade
1	2	3	4	5	6
1	163238	SHRI PRAMOD DAGDU GAIKWAD	SC	01-06-1969	25-05-2011
2	164752	SHRI BAPPASAHEB MARUTI SARWADE	SC	05-01-1970	03-07-2012
3	179737	SANDEEP MAHADEV JAYBHAY	OBC	05-10-1995	15-03-2017
4	179734	ROSHAN LAXMAN VATERE	OBC	09-04-1992	15-03-2017
5	176756	GANESH DEVRAM KOKANE	ST	03-10-1994	15-03-2017
6	179735	VIJAY EKNATH PACHARNE	SC	05-09-1993	15-03-2017
7	179751	AKASH ASHOK NAIK	SC	23-04-1992	15-03-2017
8	179926	SHEKHAR SANTOSH VISPUTE	OBC	17-09-1994	15-03-2017
9	185090	Ganesh Kisan Tarade	ST	17-07-1991	24-12-2018
10	185095	Prafull Suryakant More	SC	28-09-1992	24-12-2018
11	185092	Ajay Bhagwan Tambe	SC	22-05-1994	24-12-2018
12	185093	Umesh Vasant Gurav	OBC	25-10-1990	24-12-2018
13	185079	Deepak Ramchandra Sutar	OBC	27-10-1989	24-12-2018
14	185198	Yash Kisan Pawar	OBC	10-03-1992	10-01-2019
15	185721	Vishram Sudhakar Vardekar	OBC	07-12-1992	23-01-2019
16	186215	Shubham Shukracharya Sutar	OBC	09-07-1996	01-02-2019



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