

कार्यालय
प्रधान मुख्य आयकर आयुक्त
तीसरी मंजिल, आयकर भवन,
महर्षि कर्वे मार्ग, मुंबई - 400 020



Office of the
Pr. Chief Commissioner of Income tax
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F.No.Pr.CCIT/Mum/Pers./Prom./Canteen/Eligibility/2025-26/5

Dated:-06.11.2025

C I R C U L A R

Sub: -Circulation of lists of officials eligible for promotion to the post of x General Manager, Deputy General Manager, Manager Grade-II, Manager-Cum-Accountant & Asstt. Manager cum Store Keeper in the Income Tax Departmental Canteens, Mumbai for the Vacancy Year 2026-reg.

The eligibility criteria for promotion to the post of **General Manager, Deputy General Manager, Manager Grade-II, Manager-Cum-Accountant & Asstt. Manager cum Store Keeper** in the Income Tax Departmental Canteens, Mumbai for the Vacancy Year 2026 is prescribed in the Income Tax Department non-statutory Departmental Canteens Recruitment Rules, 2004 notified on 15/04/2004, under G.S.R. 134 by Central Board of Direct Taxes & Recruitment Rules notified on 18/11/2015, under G.S.R. 883(E) by Central Board of Direct Taxes. As per the said two Recruitment Rules, the feeder cadres and eligibility criteria for promotion to the abovementioned post is as under: -

Sr. No.	Post	Feeder cadres and eligibility criteria for promotion
1	General Manager	Deputy General Manager, Manager Grade-II & Manager- Cum-Accountant with eight years of service in the grade
2	Deputy General Manager	Cashier or Assistant Manager-Cum-Storekeeper with at least six years' regular service in the grade. [After accepting the Sixth Pay Commission Report, the cadre of Cashier has been merged with Assistant Manager-Cum- Storekeeper]
3.	Manager Grade-II	Cashier or Assistant Manager-Cum-Storekeeper with at least six years' regular service in the grade. [After accepting the Sixth Pay Commission Report, the cadre of Cashier has been merged with Assistant Manager-Cum- Storekeeper]
4.	Manager-Cum-Accountant	Cashier or Assistant Manager-Cum-Storekeeper with at least six years' regular service in the grade. [After accepting the Sixth Pay Commission Report, the cadre of Cashier has been merged with Assistant Manager-Cum-Storekeeper]

5	Assistant Manager-Cum-Store Keeper	1) Clerks with at least eight years regular service in the PB-I, Rs.5200-20,200 + Grade Pay Rs. 1900/-. 2) Halwai-cum-Cook with five years regular service in the PB-I, Rs. 5200-20,200/- + Grade Pay Rs. 2000/- with two years experience in handling Stores or Accounts and possessing educational qualification as prescribed for direct recruited Clerk i.e. 12th Class Pass with Commerce.
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2. The crucial date for determining the eligibility of the officials for promotion for the Vacancy Year 2026 is 01/01/2026. On reading of the above-mentioned Recruitment Rules, eligibility criteria and the crucial date for determining the eligibility, **no official is found eligible as they do not fulfil the requisite service as on 01.01.2026. Hence, no list has been annexed to this circular.**
3. Objections , if any should reach this office by **13.11.2025**

Sd/-

(प्रीतमकुमार तुरेराव, भा.रा.से.)

(PREETAMKUMAR TURERAO, I.R.S.)

संयुक्त आयकर आयुक्त (मुख्या.) कार्मिक, मुंबई

Jt. Commissioner of Income Tax (HQ) Personnel, Mumbai

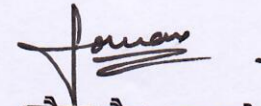
For Pr. Chief Commissioner of Income Tax, Mumbai

To

The Secretary/Manager, Income Tax Departmental Canteens, Mumbai--with a request to circulate this amongst all the officials working in the canteens under them.

Copy forwarded for information to:

The General Secretary, All India Central Government Canteen Employees & Workers Associations, Income Tax Mumbai Unit, Room no.42, Aayakar Bhavan, Mumbai.



(सौरव जैन, भा.रा.से.)

(SOURAV JAIN, I.R.S.)

आयकर उपायुक्त (मुख्या.) कार्मिक, मुंबई

Dy. Commissioner of Income Tax (HQ) Personnel, Mumbai

For Pr. Chief Commissioner of Income Tax, Mumbai