

कार्यालय
प्रधान मुख्य आयकर आयुक्त
तीसरी मंजिल, आयकर भवन,
महर्षि कर्वे मार्ग, मुंबई - 400 020



Office of the
Pr. Chief Commissioner of Income tax
3rd floor, Aayakar Bhavan,
Maharshi Karve Road, Mumbai - 400 020

फोन: 022-22016691/22077187

Email: mumbai.dcit.hq.pers@incometax.gov.in

Pr. CCIT/Mum/Hq/Pers/ITO/Promotion /Notice Server/2025-26

Dated: 03/11/2025

C I R C U L A R

Sub: Circulation of list of officials eligible for promotion to the post of **Notice Server** for the Vacancy Year 2026- Reg.

A list of officials eligible for promotion to the post of Notice Server [Grade Pay-2000, Level-3 Of Pay Matrix (Rs. 21,700 – Rs. 69,100/-) Of 7th CPC] for the Vacancy Year 2026 is annexed hereto.

2. The eligibility criteria for promotion to the post of Notice Server as per the Recruitment Rules F.No.HRD/CM/121/08/2014-15/Dy.No.1605/2015-Ad.VII dated 18/12/2015 is as under:-

"Multi-tasking Staff in Pay Band – I Rs. 5200-20200 + Grade Pay of Rs 1800 with five years regular service in the Grade. Further, the Recruitment Rules also provide that, "Where Juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service."

3. In view of DoP&T OM. No. 22011/4/2013-Estt(D) dated 08.05.2017 read with CBDT instructions bearing F. No. HRD/CM/102/10/2017-18/3038 dated 05.09.2017, the crucial date for determining the eligibility for promotion for the vacancy period of 2026 is 01.01.2026.

4. In view of DOPT & A.R. OM No. 36011/16/80-Estt.(SCT) dated 27.02.81, the promotion of the officials belonging to SC/ST category against vacancy reserved for SC/ST category are subject to verification of the caste status. Accordingly, all SC/ST officials featuring in enclosed eligibility list are directed to submit certified copy of

Caste Certificate in the O/o. Caste Verification Cell JCIT Personnel, Mumbai for verification.

5. Objections with regard to the eligibility list annexed hereto, if any, should reach this office latest by **10/11/2025**.

6. This is an eligibility list and not a seniority list and is subject to directions from higher authorities/CBDT/DOPT/Tribunal/court of law which may have a bearing on the promotion/seniority being affected by this Eligibility list.



(प्रीतमकुमार तुरेराव, भा.रा.से.)

(PREETAMKUMAR TURERAO, I.R.S.)

संयुक्त आयकर आयुक्त (मुख्या.) कार्मिक, मुंबई

Jt. Commissioner of Income Tax (HQ) Personnel, Mumbai
For Pr. Chief Commissioner of Income Tax, Mumbai

Encl:-Eligibility List for promotion to the post of Notice Server for the Vacancy Year 2026.

Copy forwarded for information and necessary action to:

1. All CCsIT/DGIT(Inv.), Mumbai
2. All Pr.CsIT& Central Charges/DsIT, Mumbai
3. The Addl. CIT (HQ) Admin. Mumbai.
4. The Addl. CIT (HQ) (Vig.), Mumbai
5. All Addl./Jt. CsIT concerned
6. The D.D.Os. concerned.
7. The I.T.O. (HQ) concerned
8. The officials concerned
9. The Secretary, ITEF, Mumbai,
10. IT-SEWA, Mumbai,
11. The Sthaniya Lokadhikar Samiti, Mumbai,



(सौरव जैन, भा.रा.से.)

(SOURAV JAIN, I.R.S.)

आयकर उपायुक्त (मुख्या.) कार्मिक, मुंबई

Dy. Commissioner of Income Tax (HQ) Personnel, Mumbai
For Pr. Chief Commissioner of Income Tax, Mumbai

List of officials in the cadre of MTS eligible for Promotion to the Post of Notice Server for V.Y. 2026							
Sr. No.	Employee Code	Title	Employee's Name	Father/ Husband's Name	Category	D.O.B	Date of Apptt. In Present Grade
1	2	3	4	5	6	7	8
1	108645	Mr.	Raju Dhanraj Nagpure		ST	01-06-74	30-03-05
2	153779	Mr.	Rajan Dayanbhai Solanki		SC	02-06-66	23-12-08
3	153662	Mr.	Mohan Dhudidas Solanki		SC	07-02-69	31-12-09
4		Mr.	Hemant Shankar Kadam		SC	23-12-68	02-06-94
5	164145	Mr.	Rakesh Kumar	(S/o.Radhe Shyam Sah)	OBC	05-01-88	09-03-12
6	164353	Mr.	Upendra Kumar Gupta	(S/o. Jagdish Prasad Gupta)	OBC	18-04-89	25-04-12
7	164673	Mr.	Mangesh Umesh Sorde		SC	06-09-85	31-05-12
8	170198	Mr.	Ratna Suraj	(S/o. Naresh Choudhary)	SC	02-01-94	23-07-14
9	170549	Mr.	Indrraj Meena	(S/o. Babu Lal Meena)	ST(Qualified as Gen)	25-12-92	25-08-14
10	170553	Mr.	Gautam Kumar	(S/o. Naresh Mehta)	OBC (Qualified as Gen)	04-01-93	25-08-14
11	170507	Mr.	Jyotish Kumar Sinha	(S/o. Anant Kumar Sinha)	(OH) ssc	12-02-82	14-08-14
12	185329	Mr.	Joyrup Mullick	(S/o. Arup Mullick)	Gen	10-09-88	14-01-19
13	182229	Mr.	Nagesh Kunal Manjalkar		SC	23-11-90	31-03-20
14	182232	Mr.	Keshav Vitthal Wayal		ST	08-08-80	21-07-20
15	182275	Mr.	Vijay Dharamapal Rathi		SC	01-06-78	21-07-20
16	182231	Mr.	Pramod Baban Kamble		SC	28-08-80	21-07-20



(सौरव जैन, भा.रा.से.)
(SOURAV JAIN, I.R.S.)

आयकर उपायुक्त (मुख्या.) कार्मिक, मुंबई
Dy. Commissioner of Income Tax (HQ) Personnel, Mumbai
For Pr. Chief Commissioner of Income Tax, Mumbai