

कार्यालय
प्रधान मुख्य आयकर आयुक्त
तीसरी मंजिल, आयकर भवन,
महर्षि कर्वे मार्ग, मुंबई - 400 020



फोन: 022-22016691/22077187

Office of the
Pr. Chief Commissioner of Income tax
3rd floor, Aayakar Bhavan,
Maharshi Karve Road, Mumbai – 400 020

Email: mumbai.dcit.hq.pers@incometax.gov.in

F.No.Pr.CCIT/Mum/Hq/Pers/ITO/Eligibility List/P.S./2025-26/2

Dated:-04/12/2025

C I R C U L A R

Sub: Circulation of list of officials eligible for promotion to the post of Private Secretary for the Vacancy Year 2026 - Reg.

A list of officials eligible for promotion to the post of Private Secretary [Group B Gazetted] Pay Level-7 (44900-142400) [Pre-revised PB-2 Rs.9300-34800 & GP-4600] for the Vacancy Year 2026, is annexed hereto.

2. The list has been prepared keeping in view the eligibility criteria for promotion to the post of Private Secretary, as prescribed in the Income Tax Department Recruitment Rules under GSR No.134 dated 26.09.2024 and published in the Official Gazette on 14.10.2024. The relevant portion of the new RR which stipulates the eligibility criteria for promotion to the post of Private Secretary is reproduced as under: -

“...Promotion

Stenographers Grade – I in level-6 in the pay matrix(Rs. 35,400-1,12,400) with five years of regular service in the grade after appointment thereto and having successfully completed two to four weeks training as specified by the Central Board of Direct Taxes, Department of Revenue.

Note 1: Promotion to the grade of Private Secretary will be made region wise.

Note 2:The eligibility service shall continue to be three years for persons holding the feeder posts i.e., Stenographer Grade-I Level-6 on regular basis on the date of notification of these rules.

Note 3: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service

or two years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service..."

2.2 In view of the above, the eligibility list has been prepared among officials holding the post of Stenographers Grade – I (Level-6 of 7th CPC) as on 14.10.2024 and who have completed 3 years of regular service in the grade of Stenographers Grade – I and also have completed 2-4 weeks of training as prescribed by the Recruitment Rules as on 01.01.2026.

3. In view of DoP&T OM. No. 22011/4/2013-Estt(D) dated 08.05.2017 read with CBDT instructions bearing F. No. HRD/CM/102/10/2017-18/3038 dated 05.09.2017, the crucial date for determining the eligibility for promotion for the vacancy period 2026 is 01.01.2026.

4. In view of DOPT & A.R. OM No. 36011/16/80-Estt.(SCT) dated 27.02.81, the promotion of the officials belonging to SC/ST category against vacancy reserved for SC/ST category are subject to verification of the caste status. Accordingly, all SC/ST officials featuring in enclosed eligibility list are directed to submit certified copy of Caste Certificate in the O/o Addl. CIT(HQ) Admin., Mumbai for verification.

5. Objections with regard to the eligibility list annexed hereto, if any should reach this office latest by **11.12.2025**.

6. This is an eligibility list and not a seniority list and is subject to directions from higher authorities/ CBDT/ DOPT/ Tribunal/ court of law which may have a bearing on the promotion/seniority being affected by this Eligibility list.

(प्रीतमकुमार तुरेराव, भा.रा.से.)

(PREETAMKUMAR TURERAO, I.R.S.)

संयुक्त आयकर आयुक्त (मुख्या.) कार्मिक, मुंबई

Jt. Commissioner of Income Tax (HQ) Personnel, Mumbai

For Pr. Chief Commissioner of Income Tax, Mumbai

Encl : Eligibility List for promotion to the post of Private Secretary (V.Y. 2026)

Copy forwarded for information and necessary action to:

1. All CCsIT/DGIT(Inv.), Mumbai
2. All Pr.CsIT & Central Charges/DsIT, Mumbai
3. The Addl. CIT (HQ) Admin. Mumbai.
4. The Addl. CIT (HQ) (Vig.), Mumbai
5. All Addl./Jt. CsIT concerned
6. The D.D.Os. concerned.
7. The I.T.O. (HQ) concerned
8. The officials concerned
9. The Secretary, ITEF, Mumbai
10. The Secretary IT-SEWA, Mumbai


(सौरव जैन, भा.रा.से.)

(SOURAV JAIN, I.R.S.)

आयकरउपायुक्त (मुख्या.) कार्मिक, मुंबई

Dy. Commissioner of Income Tax (HQ) Personnel, Mumbai

For Pr. Chief Commissioner of Income Tax, Mumbai

LIST OF OFFICIALS IN THE GRADE OF STENOGRAPHER GR. I ELIGIBLE FOR PROMOTION TO THE POST OF PRIVATE SECRETARY FOR V.Y. 2026

Sr. No.	Name	Emp. ID	D.O.B	Cat.	Persons with benchmark disability (PH/OH/HH/VH)	Date of Appointment in Present Grade	Remarks(Transferred on loan basis/deputation/CPC Staffing/Technical Resignation with lien etc)
1	2	3	4	5	6	7	8
1	Mr. Avinash Pal (S/o. Chhedi Lal)	165957	29-07-84	OBC		28-04-17	Transferred on loan basis from Mumbai Region to UP (East) Region w.e.f. 18.10.24 (A/N) v/o. dt. 18.10.24.
2	Mr. Jaipal Bhambhu (S/o. Hanuman Ram Bhambhu)	165564	10-06-90	OBC		28-04-17	
3	Mr. Sheoraj Singh (S/o. Ramcharan Singh)	165076	12-08-89	OBC		28-04-17	
4	Mr. Pramod Vishwakarma (S/o. Ramchandra Vishwakarma)	165111	20-05-85	OBC		28-04-17	
5	Mr. Shiv Kumar (S/o. Shiv Prasad)	169414	05-02-85	OBC		28-04-17	
6	Mr. Maneesh Kumar (S/o. Daulat Ram)	164996	01-02-93	OBC		28-04-17	
7	Mr. Subodh Kumar (S/o. Kamta Prasad)	165141	05-01-83	OBC		28-04-17	
8	Mr. Gouri Shankar Nama (S/o. Ram Dev Nama)	165078	03-08-85	OBC		28-04-17	
9	Mr. Dharmendra Singh (S/o. Rakesh Kumar)	165177	03-05-92	OBC		28-04-17	
10	Ms. Neelam (D/o. Chandan Singh)	166281	08-08-85	SC		28-04-17	
11	Mr. Sandeep Chauhan (S/o. Satish Chauhan)	165172	15-02-90	OBC		28-04-17	
12	Mr. Raushan Kumar (S/o. Sudarshan Chauhan)	165476	05-04-90	OBC		28-04-17	
13	Mr. Ravi Kumar (S/o. Rajinder Prasad)	168208	04-12-92	SC		28-04-17	
14	Mr. Chander Bhan (S/o. Sawrupa Ram)	165563	10-01-93	OBC		28-04-17	
15	Mr. Praveen Kumar Malvee (S/o. Mangal Singh Malvee)	165417	01-07-87	OBC		28-04-17	
16	Ms. Parbati Maharana (D/o. Madan Mohan Maharana)	165585	12-06-88	OBC		28-04-17	
17	Mr. Ashish Prajapati (S/o. Benee Prasad Prajapati)	165175	12-10-91	OBC		28-04-17	
18	Mr. Rajeev Ranjan (S/o. Ram Briksh Choudhary)	165070	14-01-82	OBC		28-04-17	
19	Mr. Mohd Usman (S/o. Sultan Ahmad)	165073	20-07-87	OBC		28-04-17	
20	Mr. Md. Arshad Aman (S/o. Md. Zamiruddin)	165830	15-01-86	OBC		28-04-17	

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1	2	3	4	5	6	7	8
21	Mr. Rewati Raman Singh (S/o. Hari Ram Singh)	165298	10-06-88	OBC		28-04-17	
22	Mr. Ranpal Singh (S/o. Vijay Singh)	165716	12-07-88	OBC		28-04-17	
23	Mr. Abdul Hameed (S/o. Abdul Sattar)	165308	08-07-82	OBC		28-04-17	
24	Mr. Mittarpal Singh (S/o. Mahiram Singh)	165074	01-01-90	OBC		28-04-17	
25	Mr. Neeraj Kumar (S/o. Mitran Singh)	165607	07-12-91	OBC		28-04-17	Transferred on loan basis from Mumbai Region to UP(East) Region w.e.f. 25.10.24(A/N) v/o. dt. 25.10.24.
26	Mr. Aman Kumar (S/o. Rameshwar Mahto)	165108	10-02-89	OBC		28-04-17	
27	Mr. Saddam Husain (S/o. Babu Khan)	164997	26-04-92	OBC		28-04-17	Transferred on loan basis from Mumbai Region to U.P.Region w.e.f. 18.10.24(A/N) v/o. dt. 18.10.24.
28	Mr. Atul Singh (S/o. Suresh Singh)	165413	05-07-87	OBC		28-04-17	
29	Mr. Deepak Kumar (S/o. Sohan Singh)	165003	05-01-93	OBC		28-04-17	
30	Mr. Nanhe Lal (S/o. Lalta Prasad)	165836	01-06-89	OBC		28-04-17	
31	Ms. Vijitha A. V. (D/o Bharathan M. K.)	165311	17-05-87	OBC		28-04-17	
32	Mr. Johaib Ahmed (S/o. Iqbal Ahmed)	165499	23-06-88	OBC		28-04-17	
33	Mr. Abhay Raj Patel (S/o. Ram Lal Patel)	166421	18-03-82	OBC		28-04-17	
34	Mr. Saurabh Yadav (S/o. Balram Singh)	165150	22-10-89	OBC		28-04-17	
35	Mr. Shankar Kumar (S/o. Ram Pravesh Tanti)	165438	10-10-88	SC OBC		28-04-17	
36	Mr. Updesh Kumar (S/o. Nanhe Datt Sharma)	165002	22-07-89	OBC		28-04-17	
37	Mr. Manoj Kumar (S/o. Sompal Singh)	165001	10-02-89	OBC		28-04-17	
38	Mr. Adiya Veer Arya (S/o. Harish Chandra Arya)	165943	18-04-92	OBC		28-04-17	
39	Mr. Tejpal Singh (S/o. Natthulal Pal)	165075	09-05-92	OBC		28-04-17	Transferred on loan basis from Mumbai Region to U.P. (East) Region w.e.f. 18.10.24(A/N) v/o. dt. 18.10.24.
40	Mr. Rajendra Kumar (S/o. Chandrapal Singh)	165290	25-10-82	SC		19-04-18	

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1	2	3	4	5	6	7	8
41	Mr. Parveen (S/o. Rajbir)	165137	07-01-90	SC		19-04-18	
42	Mr. Surendra Singh (S/o. Bhagvat Singh)	165715	10-08-92	SC		19-04-18	Transferred on loan basis from Mumbai Region to U.P. (East) Region w.e.f. 18.10.24(A/N) v/o. dt. 18.10.24.
43	Mrs. Neha (W/o Amit Kumar)	166077	15-09-89	SC		19-04-18	Transferred on loan basis from Mumbai Region to UP(East) Region w.e.f. 06.11.24 v/o. dt. 06.11.24.
44	Ms. Sheetal Yadav (D/o Omkar Singh)	171806	05-04-95	OBC		06-05-21	Transferred on loan basis from Mumbai Region to Delhi Region w.e.f. 07.10.24(A/N) v/o. dt. 07.10.24
45	Mr. Sanjeev Kumar (S/o. Suresh Chandra)	171870	09-09-85	SC		06-05-21	
46	Ms. Rachita (D/o S. P. Marothia)	171813	12-11-88	SC		06-05-21	On Deputation as Stenographer Gr.I in Wildlife Crime Control Bureau,, Minisrty of Encironment, Forests & Climate Change w.e.f.14.01.22 (A/N) v/o.dtd.14.01.22
47	Mr. Lokesh Meena (S/o. Laxmi Narayan)	171794	09-12-86	ST		06-05-21	
48	Mr. Ram Kumar Meena (S/o. Shambhu Lal Meena)	171793	01-07-89	ST		06-05-21	Transferred of loan basis to Rajasthan Reggion w.e.f. 19.09.24(A/N) v/o. dt. 19.09.24.
49	Mr. Punit Kumar Tiwari (S/o Indu Bhushan Tiwari)	173543	31-12-88	Gen		06-05-21	
50	Mr. Suraj Kumar Mishra (S/o. Kamal Kumar Mlshra)	181505	21-12-93	Gen		14-10-22	
51	Mr. Abhishek Sharma (S/o. Suraj Prasad Sharma)	181270	16-09-92	Gen.		14-10-22	
52	Mr. Neeraj Lal (S/o. Puneet Lal)	180949	02-03-93	OBC		14-10-22	
53	Ms. Neha Tripathi (D/o. Ram Babu Tripathi)	180891	31-08-90	Gen		14-10-22	
54	Mr. Prashant Tiwari (S/o. Ram Krishna Tiwari)	181316	15-11-92	Gen		14-10-22	
55	Mr. Mahendra Kumar Patel (S/o. Hemraj Patel)	180947	10-07-96	OBC		14-10-22	
56	Mr. Kautilya Kumar (S/o. Rajkumar)	181058	19-02-86	OBC		14-10-22	
57	Mr. Vimal Kumar (S/o. Om Prakash)	180897	25-04-86	SC		14-10-22	
58	Mr. Nazim Husain (S/o. Ashraf Ali)	180981	09-07-92	OBC		14-10-22	
59	Mr. Virender (S/o. Sher Singh)	180973	15-04-94	OBC		14-10-22	
60	Mr. Vikash Kumar (S/o. Shiv Moorti Sharma)	180904	15-06-89	OBC		14-10-22	

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1	2	3	4	5	6	7	8
61	Mr. Shyam Babu Saroj (S/o. Arjun Saroj)	180909	24-05-96	SC		14-10-22	
62	Mr. Puneet Kumar (S/o. Om Prakash)	181008	09-07-92	SC		14-10-22	On Deputation to Deputy Secretary, Rajya Sabha Secretariat New Delhi w.e.f.26.04.21 (A/N) v/o.dtd.26.04.21
63	Mr. Badri Narayan Meena (S/o. Mangi Lal Meena)	181503	01-08-86	ST		14-10-22	
64	Mr. Dilkhush Meena (S/o. Kalu Ram Meena)	181050	02-07-95	ST		14-10-22	
65	Mr. Ram Phool Meena (S/o. Babu Lal Meena)	181056	11-01-93	ST		14-10-22	
66	Mr. Vicky Meena (S/o. Pooran Mal Meena)	180893	22-05-92	ST		14-10-22	
67	Mr. Rahul Meena (S/o. Banwari Lal Meena)	180979	15-08-92	ST		14-10-22	
68	Ms. Anamika Kumari (D/o. Ashok Kumar)	165792	12-10-87	OBC		14-10-22	



(सौरव जैन, भा.रा.से.)

(SOURAV JAIN, I.R.S.)

आयकर उपायुक्त (मुख्या.) कार्मिक, मुंबई

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