



फोन: 022-22017654

Email: mumbai.pccit@incometax.gov.in

F.No.Pr. CCIT/Mum/Admn/Prom-Reg/Sr. PS-VY 2026/2025-26/578 Dated: 31.12.2025

ORDER NO.1

As per recommendations of the Departmental Promotion Committee for Vacancy Year(V.Y.) 2026 in the cadre of Senior Private Secretary, the following officers in the grade of Private Secretary are hereby promoted on regular basis to the grade of Senior Private Secretary in the Pay Level-8 of Rs. 47600-151100 (Pre-Revised PB-2 Rs. 9300-34800+ GP 4800) for the Vacancy Year 2026 ,with effect from 01.01.2026 or date of assumption of charge of higher grade, whichever is later:-

Sr. No	Name	Employee Id	Date of Birth	Category
1.	Jyoti Deepak Shivalkar	132730	05-06-1973	General
2.	Pratiksha Prasad Khare	103668	11-05-1970	General
3.	Shobha Rajendran	146432	05-05-1969	General

2. This order of promotion on regular basis is subject to any review DPC taking place for any contingency like change in number of vacancies, re-fixation of seniority, change in recruitment rules, change in eligibility of officers etc. and directions of any Court/CBDT/DoPT/Directorate of HRD etc.
3. The order is subject to the outcome of orders that may be passed by the Hon'ble Supreme Court in Jarnail Singh and Ors. Vs. Lachhmi Narain Gupta and Ors. [Civil Appeal No.629 of 2022 arising out of SLP (C) No.30621 of 2011] and other connected matters or any other Court case(s) before Hon'ble Court / Tribunal. Further, the order is also subject to outcome of any other court case(s) pending in any court of law anywhere or any directions / clarifications of DoPT/ CBDT in respect of disputed issues and service matters.
4. In view of DoP&T OMs bearing No 36011/16/80-Estt.(SCT) dated 27.02.1981 and No 41034/4/2020-Estt(Res-I) dated 19.03.2021, the promotion of officials belonging to SC/ST category, if any, is subject to verification of their caste status.
5. In view of DoP&T OM bearing No. 36012/1/2020-Estt.(Res.-II) dated 17.05.2022, the promotion of officers with benchmark disabilities, if any, is subject to verification of their certificates of benchmark disability.

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6. The above-mentioned officers are liable to be reverted to the grade of Private Secretary, if after review of the vacancy position if any, in future or for other administrative or judicial reason, it is considered necessary to do so.

7. Consequent upon promotion, the above officers will remain posted in situ basis in their present place of posting till further orders.

8. This issues with the approval of the Principal Chief Commissioner of Income-tax, Mumbai.

-8d/-

(ANKUSH KAPOOR)

Commissioner of Income Tax (Admin & TPS)
Mumbai.

Copy for information to:-

- i. The Joint Secretary (Admn.), CBDT, New Delhi.
- ii. All CCsIT/The DGIT, Mumbai.
- iii. All Pr.CsIT and Pr.DIT, Mumbai.
- iv. All CsIT and DsIT, Mumbai
- v. The Addl.CsIT (H.Q) (Personnel/Co-ord/Projects/Vigilance/Systems), Mumbai.
- vi. The ITO (Pay & Accounts)/ZAO, Mumbai.
- vii. The ITO, Gazetted Service Book Section, Mumbai
- viii. The ITO, Non-Gazetted Service Book Cell, Mumbai
- ix. The Officers concerned.
- x. Promotion Cell [Non-Gazetted Section], APAR Cell [Gazetted section] and [Non-Gazetted section], Transfer & Posting [Gazetted Section] and [Non-Gazetted section].
- xi. The ITEF/ITGOA/ITSEWA, Mumbai, The I.T Dept. Coop. Bank Ltd, Mumbai.
- xii. Rajbhasha Vibhag for Hindi version.

(NEERAJ KUMAR AGARWAL)

Dy. Commissioner of Income Tax (HQ) Admn.,
For Pr. Chief Commissioner of Income-tax, Mumbai.